

SCRUTINY WORK PROGRAMME



containing scrutiny work to be undertaken 1 JULY 2013 – 31 MAY 2014

The scrutiny work programme belongs to the council's Scrutiny Committee and sets out a schedule of scrutiny work due to be carried out over during period shown above. It is a rolling plan, subject to change at each Scrutiny Committee meeting; however, the scrutiny work programme and changes to it are subject to the council's approval.

Representations can be made on any of the following issues before an item is considered by the Scrutiny Committee. Representations must be made to the relevant contact officer shown below by 10am on the day the Committee is due to meet. The meeting dates are shown below.

Item title	Meeting date	Lead officer	Cabinet member	Why is it here?	Scope	Notes
Leisure contract monitoring (contract A)	Scrutiny Committee 25 Jul 2013	Kate Arnold Tel: (01235) 540416 Email: kate.arnold@southandvale.gov.uk	Elaine Ware, Cabinet member for economy, leisure and property.	The committee undertakes an annual monitoring of the leisure contract A	To review the contractor's performance and make any recommendations to the Cabinet member	
Financial services contract	Scrutiny Committee 25 Jul 2013	William Jacobs, Head of Finance william.jacobs@southandvale.gov.uk	Matthew Barber, Cabinet member for finance.	The committee undertakes an annual monitoring of the financial services contract	To review the contractor's performance and make any recommendations to the Cabinet member	Refer to minutes of previous meeting.

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Financial out turn 2012/13	Scrutiny Committee 22 Aug 2013	William Jacobs, Head of Finance	Matthew Barber, Cabinet member for finance	Annual report to Scrutiny on the financial out turn of the previous financial year	To make recommendations to Cabinet	
Corporate plan - annual review of performance	Scrutiny Committee 22 Aug 2013	Sally Truman, Policy and Community Engagement Manager Tel. (01235) 540408 Email: sally.truman@southandvale.gov.uk	Matthew Barber, Cabinet member for finance.	The committee wishes to the council's review performance against the corporate plan over the past year.	To review performance and make any recommendations to Cabinet.	Head of corporate strategy requested move back to August.
Performance against customer service standards	Scrutiny Committee 22 Aug 2013	Sally Truman, Policy and Community Engagement Manager	Matthew Barber, Cabinet member for corporate strategy.			Brought to Scrutiny by head of corporate strategy.
s106 and CIL progress report	Scrutiny Committee 19 Sep 2013	Adrian Duffield, Head of Planning 01235 540340 adrian.duffield@southandvale.gov.uk	Roger Cox, Cabinet member for planning development control			Requested by Scrutiny committee. Summary paper to Aug pre agenda meeting to ensure appropriate.
Review two hours free parking scheme	Scrutiny Committee 19 Sep 2013	Chris Tyson, Head of Leisure Economy and Property Tel. (01235) 540378 Email: chris.tyson@southandvale.gov.uk	Elaine Ware, Cabinet member for economy, leisure and property.	The committee previously asked to review the effectiveness of introducing two hours free car parking.	To review the scheme and make any suggestions to Cabinet.	Moved to September due to officer availability

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Annual update on the energy reduction programme	Scrutiny Committee 24 Oct 2013	Heather Saunders 01235 540506 heather.saunders@southandvale.gov.uk	Matthew Barber, Cabinet member for corporate strategy			
Leisure contract monitoring (contract B)	Scrutiny Committee 19 Sep 2013	Kate Arnold Tel: (01235) 540416 Email: kate.arnold@southandvale.gov.uk	Elaine Ware, Cabinet member for economy, leisure and property	The committee undertakes an annual monitoring of the leisure contract B	To review the contractors performance and make any recommendations to the Cabinet member	
The health, wellbeing and social care role of local authorities	Scrutiny Committee 2 Jan 2014	Anna Robinson, Strategic Director	Cabinet member for planning development control, Roger Cox	The committee asked for an update at this time.	To receive information on the district authority's role	
Annual equality and diversity update	Scrutiny Committee 24 Oct 2013	Clare Kingston, Head of Corporate Strategy Tel: (01235) 540356 Email:	Matthew Barber, Cabinet member for corporate strategy	The committee receives an annual update on equality and diversity	To consider the update report and to make any recommendations for improvements	
Council Tax reduction scheme	Scrutiny Committee 24 Oct 2013					

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Review of Wantage Independent Advice Centre and South and Vale CAB	Scrutiny Committee 24 Oct 2013	Clare Kingston, Head of Corporate Strategy Tel: 01235 540356. Email: clare.kingston@southandvale.gov.uk	Matthew Barber. Cabinet member for finance.	To review both Centres a year after the grant of the four year budget and, in particular, to review the South and Vale CAB a year after its merger		Review is due after a full year of operation under new grant terms which start April 2013. The report is not due until after April 2014. Reschedule this report for May 2014?
Local development plan	Scrutiny Committee	Adrian Duffield, Head of Planning 01235 540340	Mike Murray, Cabinet member for planning policy, including the core strategy.	Scrutiny is keeping a watching brief on the development of the core strategy and making recommendations to cabinet where appropriate	To consider the consultation feedback	Including Gantt chart and project plan. Revised timetable to be provided by head of planning.
Community Safety Partnership	Scrutiny Committee 21 Nov 2013	Liz Hayden	Matthew Barber, Cabinet member for legal and democratic			
Air quality in Abingdon	Scrutiny Committee	Ben Coleman Tel. (01235) 547639 Email: ben.coleman@southandvale.gov.uk	Roger Cox, Cabinet member for health and housing.	The committee wishes to investigate the impact of free car parking in Abingdon on the town's air quality.	To review changes in air quality and make any recommendations to Cabinet.	Suggest withdrawal of item due to monitoring issues previously raised.
WiFi in Vale Towns	Scrutiny Committee					Requested by Scrutiny committee.

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Leisure consultation results	Scrutiny Committee	Chris Tyson, Head of Leisure Economy and Property	Elaine Ware, Cabinet member for economy, leisure and property.	TBC	TBC	To review the leisure consultation exercise, carried out in December 2012. Subject to consultation with Cabinet member.
Review of the council's website	Scrutiny Committee	Shona Ware Tel. (01235) 540406 Email: shona.ware@southandvale.gov.uk		The committee wishes to review the council's website.	To review the council's website and make any recommendations for improvement.	Also Helen Strain, online services officer tel: 01491 823931, email: helen.strain@southandvale.gov.uk